

# NWHS Mutual Exchange Scheme

## What is a Mutual Exchange?

A mutual exchange is basically a home swap with another tenant. It could be a house exchange, flat exchange, bungalow, maisonette or any other property type. You can swap homes with any council tenant or Housing Co-Operative/Association tenant in the UK providing they have the right to exchange and want to swap homes with you.

You may wish to swap homes locally or to another part of the country, either way the hardest part about swapping homes is to find someone to swap with.

This register has been set up to allow people to register their details who are interested in swapping homes.

You can also find out about swapping homes by using HomeSwapper. This provides access to a database of other people who would like to swap their homes either locally or nationally. It is part of a Government initiative to provide access to web based mutual exchange services.

Please speak to your Landlord to find out if they participate in the HomeSwapper service. A lot of Landlords pay an annual subscription to allow their tenants free access to this service, others will reimburse their tenants on receipt of proof of payment should they wish to register on the site.

If you would like more information please visit [www.HomeSwapper.co.uk](http://www.HomeSwapper.co.uk) or ask our Receptionist for a leaflet.

Once you have identified someone to swap with and somewhere you would like to live you should contact the person and arrange a viewing. If you decide to go ahead, you must contact your Landlord and they will confirm if the exchange is able to proceed. There are certain grounds on which your Landlord can refuse the exchange, please read the information overleaf.

If your Landlord is satisfied that the exchange can go ahead they will then make arrangements to contact the other persons Landlord.

If you require further information please speak to your Landlord.

# IMPORTANT INFORMATION

**There are certain grounds for refusing a mutual exchange**

**Your landlord will inform you in writing why your exchange has been turned down. Your landlord can only refuse a mutual exchange on certain grounds, and they must give you clear reasons as to why the mutual exchange has been refused.**

Check the reason given for refusal carefully, they might have made a mistake and it could be worthwhile appealing the decision. Your Landlord may be able to help you. It could be something simple for you to put right, in order for them to approve the mutual exchange so your home swap can go ahead.

There are the only a few reasons or **grounds for refusing a mutual exchange.**

- A Notice of Seeking Possession has been served or there is a Possession Order on the property
- The property is too big or small for the family wishing to move into it
- If you or any member of your household has behaved in an anti-social way, and action including Possession proceedings, injunctions, anti-social behaviour orders or a demotion orders against them are in place or are being sought
- The landlord is a charity and the proposed new tenants moving into the property would conflict with the objects of the charity
- The property (a) has been adapted or has features that make it suitable for disabled person (b) is a property owned by a landlord which lets properties to particularly vulnerable people or (c) the property is for people with special needs (supported housing) and if the mutual exchange took place there would no longer be such a person living in the property
- The property is the subject of a management agreement where the manager is a Housing Association and there are specific arrangements in place that the proposed new tenant is not willing to participate in
- The property is part of or is within a building which is held by the landlord mainly for purposes other than housing, consists mainly of accommodation other than housing or is situated in a cemetery, and was let to the (current) tenant being in the employment of the landlord, local authority, a new town corporation, a housing action trust, the Development Board for Rural Wales, an urban development corporation, or the governors of an aided school. Also known as a tied property

**Please see the list below for Landlords who take part in the NWS Mutual Exchange Register and HomeSwapper**

Name	Areas	HomeSwapper * reimbursement only
Alt Housing Housing Co-operative Ltd	Liverpool L8	Yes
Brownlow Hill Housing Co-operative Ltd	Liverpool L7	Yes *
Canning Housing Co-operative Ltd	Liverpool L8	Yes
Cathedral Mansions Housing Co-operative Ltd	Liverpool L8	Yes*
Cherryfield Housing Co-operative Ltd	Liverpool L32	Yes *
Corn & Yates Housing Co-operative Ltd	Liverpool L8	Yes*
Co-operative Schemes for the Elderly Housing Co-operative Ltd	Liverpool L8 & L14	Yes
Dingle Residents Housing Co-operative Ltd	Liverpool L8	Yes*
Liverpool Gingerbread Housing Co-operative Ltd	Liverpool & Sefton L4,L6,L13,L14,L21	Yes Lone Parent Families only
Grafton Crescent Housing Co-operative Ltd	Liverpool L8	Yes *
Hamlet Village Housing Co-operative Ltd	Liverpool L17	Yes *
Hesketh Street Housing Co-operative Ltd	Liverpool L17	Yes
Holt Road Housing Co-operative Ltd	Liverpool L7	Yes *
Holyland Housing Co-operative Ltd	Liverpool L8	Yes
Huyton Community Housing Co-operative Ltd	Liverpool L36	Yes *
Knowsley Residents Housing Co-operative Ltd	Liverpool L36	Yes *
Langrove Community Co-operative Ltd	Liverpool L5	Yes
Lark Lane Housing Co-operative Ltd	Liverpool L17	Yes *
Lodge Lane East Housing Co-operative Ltd	Liverpool L8	Yes

Mill Street Housing Co-operative Ltd	Liverpool L8	Yes *
Prince Albert Gardens Housing Co-operative Ltd	Liverpool L8	Yes *
Princes Park Housing Co-operative Ltd	Liverpool L8	Yes *
Rusland Road Housing Co-operative Ltd	Liverpool L32	Yes *
Sensible Housing Co-operative Ltd	Bolton BL3	Yes *
Shorefields Village Housing Co-operative Ltd	Liverpool L8	Yes
Southdene Housing Co-operative Ltd	Liverpool L32	Yes *
Southern Crescent Housing Co-operative Ltd	Liverpool L8	Yes *
Springwood Housing Co-operative Ltd	Liverpool L32	Yes
Steve Biko Housing Association Ltd	Liverpool L8, L6, L15, L17	Yes
Westvale Housing Co-operative Ltd	Liverpool L32	Yes